



COUNTY GOVERNMENT DAY REGISTRATION FORM

April 8-9, 2008

Davidson County

Sheraton Nashville Downtown

REGISTRATION FEES

Early/Pre-Registration (prior to Apr. 1)

TCSA County Officials.....\$50
 COAT County Officials.....\$50
 Non-County Officials.....\$50
 Spouses.....\$50

Late/On-Site Registration (after Apr. 1)

TCSA County Officials.....\$65
 COAT County Officials.....\$65
 Non-County Officials.....\$65
 Spouses.....\$65

You may use this REGISTRATION FORM as your invoice.

Payment MUST accompany registration form. Registration fee covers admission to all meeting functions and breakfast. Badges are required for ALL attendees. Please return this form to TCSA/COAT at the address below.

DELEGATE INFORMATION

One registration form per delegate. Please duplicate as necessary. Please Type or Print.

County/Organization: _____ Title: _____

Badge Name (First/Last): _____

Street Address: _____

City/State: _____ Zip: _____

Phone: _____ Email: _____

GENERAL INFORMATION

Cancellation Policy: Deadline is March 25, 2008. Refund of conference fee, less an administrative fee of \$25, will be made if notice of cancellation is received no later than March 25, 2008.

No-Show Policy: Pre-paid no shows forfeit the registration fee. Billed no-shows will be responsible for full payment of registration fee. Please notify TCSA by calling 615/532-3767 or COAT at 615/253-6700 if you cannot attend. Substitutions accepted.

Notice: In consideration for registration for this conference, the registrant, for self and others subject to the registration, agrees to hold harmless the Tennessee County Services Association, the County Officials Association of Tennessee, the employees, agents and assigns for any liability as to any injury, damage, or loss to person or property during the term of the conference and all times attendant thereto.

Mail payment and this form to:

TCSA/COAT

226 Capitol Blvd. Bldg., Suite 700
Nashville, TN 37219
615/532-3769 Fax

HOTEL INFORMATION

Hotel accommodations are the responsibility of individual delegates. Please contact the Sheraton Nashville Downtown by calling one of following numbers. In order to receive the COAT-TCSA conference rate, you must identify yourself as an attendee of the **COAT-TCSA County Government Day Conference**. Reservations are available on a **FIRST-COME, FIRST-SERVED** basis and are **NOT GUARANTEED**. COAT and TCSA members should note that rooms are historically sold out well before the conference.

A credit card number or one (1) night advance deposit is required to secure a room from the COAT-TCSA room block. Cancellations must be received 24 hours prior to arrival or one (1) night room and tax will be assessed. The hotel check-in time is 4 p.m. Check-out is at 11 a.m. **The hotel will charge a \$50.00 early checkout charge to individuals who leave prior to their scheduled departure date once they have arrived at the hotel. Departure date may be changed at the time of check in. Exceptions are medical and family emergencies.**

Sheraton Nashville Downtown

Hotel Room Rates: Single / Double: \$129/night

Phone: 615/259-2000 or 800/325-3535 • **Fax:** 615/742-6057 (ATTN: Eileen)